

Notice
DAC/IQAC/12, dated 10.03.2016

A meeting of the Internal Quality Assurance Cell of Dinabandhu Andrews College will be held on 18.03.2016 in the Principal's room to discuss the following agenda. All members are requested to be present in the meeting.

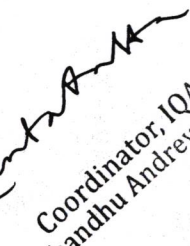


Coordinator
Internal Quality Assurance Cell
Dinabandhu Andrews College

Coordinator, IQAC
Dinabandhu Andrews College

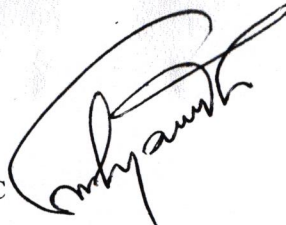

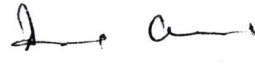



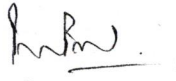



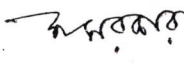

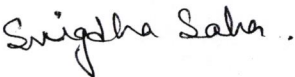
Agenda:

1. Consideration of the forthcoming admission process for admission to the UG and PG courses in the academic session 2016-17
2. Miscellaneous



Coordinator, IQAC
Dinabandhu Andrews College

Members Present

1. Prof. Somnath Mukhopadhyay, Principal & Chairperson of IQAC 
2. Prof. Suvrakanta Dutta, Senior Teacher & Coordinator of IQAC 
3. Sri Arup Chakrabarty, KMC Councillor & Software Professional 
4. Prof. Amitabha Roy, Senior Teacher & Member of IQAC 
5. Prof. Arun Mukherjee, Senior Teacher & Member of IQAC 
6. Prof. Mrinal Chakrabarty, Senior Teacher & Member of IQAC 
7. Prof. Anutam Paul, Senior Teacher & Member of IQAC 
8. Prof. Ipsit Chakrabarty, Senior Teacher & Member of IQAC 
9. Prof. Subhabrata Dutta, Senior Teacher & Member of IQAC 
10. Prof. Tanya Das, Senior Teacher & Member of IQAC 
11. Prof. Sharmistha Sarkar, Senior Teacher & Member of IQAC 
12. Prof. Mithun Maji, Senior Teacher & Member of IQAC 
13. Prof. Debashis Chattopadhyay, Member from Local Society ..
14. Prof. Maitrayee Bhattacharya, Member from Local Society
15. Smt. Snigdha Saha, General Secretary, Students' Union 

Proceedings and resolutions adopted in the meeting of the Internal Quality Assurance Cell
held on 18.03.2016 in the Principal's Room

Agendum-1

Consideration of the forthcoming admission process for admission to the UG and PG courses in the academic session 2016-17

Proceedings

The Coordinator of IQAC Dr. Suvrakanta Dutta initiated the meeting and proposed that Prof. Anutam Paul, Associate Professor of Commerce be given the overall responsibility of the admission process for admission to the undergraduate courses, 2016-17. Dr. Suvrakanta Dutta further proposed that the admission process be appropriately designed in congruence with the Government Orders, and in conformity with the regulations of the affiliating university.

The Principal, Dr. Somnath Mukhopadhyay informed the members that the scope of remittance of 'Application Processing Fees' be widened from 10 designated branches of Axis Bank to 20 for the thousands of prospective candidates. Dr. Mukhopadhyay further stressed that the 'Application Processing Fee' and the 'Banker's Charge' shall be Rs.100.00 and Rs.10 respectively.

The Principal further informed the members of IQAC that certain improvements shall be ensured in the Admission Process, 2016-17 which will include:

1. All prospective Candidates shall have to indicate whether they have secured the minimum qualifying marks in both Theoretical Part and Practical Part (if any) for each subject
2. There shall be no scope of any input other than personal information, and Roll No, Registration No, Marks obtained etc.
3. On the date of admission provisionally selected candidates shall be given four documents: (1) Application Form with all information extracted from the college database, (2) Registration Form with all information extracted from the college database, (3) Acknowledgement of Registration Form with all information extracted from the college database, and (4) Duly filled in Pay In Slip to be used at the Bank Cash Counter after due authentication by the appropriate authority of the college
4. In case any candidate fails to pay necessary fees on the scheduled date fixed by the college, he/she will be provided with a new set of papers provided the candidate reports his/her problem on the very date on which he/she was supposed to pay
5. The Tollygunge Branch of Axis Bank shall transfer the 'Admission Processing Fees' collected on a particular date to the designated college Account on the very next working day for reconciliation of any kind of mismatch.

Resolution-1

Resolved unanimously that the proposed improvements described by the Principal be accepted and the Principal be requested for the implementation of the same.

Suvrakanta Dutta
Coordinator, IQAC
Dinabandhu Andrews College